## **Privacy Policy**



#### Who we are

We, PMGC Managed Hosting Limited, are committed to protecting and respecting your privacy.

This policy (together with our Terms of Service and any other documents referred to therein) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

For the purpose of the Data Protection Act 1998 (the Act), the data controller is PMGC Technology Group Limited (company registration No.07974624) 3<sup>rd</sup> Floor, 5-6 Argyll Street, London, W1F7TE.

Our nominated representative for the purpose of the Act is the PMGC Finance Director.

## Information we may collect from you

We may collect and process the following data about you:

- Information that you submit via our website at www.pmgcmanagedhosting.com (our 'site'). This
  includes information provided at the time of registering to use our site or subscribing to our
  services, posting material or requesting further services. We may also ask you for information
  when you report a problem with our site and we may record any telephone calls with you, for your
  protection and to monitor the standard of services provided to you.
- If you contact us, we may keep a record of that contact and any related correspondence (including emails).
- Details of transactions you carry out through our site, the fulfillment of orders and the provision of services to you.
- Details of your visits to our site (including, but not limited to, traffic data, location data, weblogs and other communication data, whether this is required for our own billing purposes or otherwise) and the resources that you access.

#### IP addresses and cookies

We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and reporting purposes. This is statistical data about your browsing actions and patterns, and does not identify any individual.

We may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. They enable us:

- To estimate our customer size, demographics and usage pattern.
- To store information about your preferences, and so allow us to customise our site according to your individual interests.
- To speed up and accelerate your searches.
- To authenticate your credentials when you return to our site.

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## **Privacy Policy**

You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting you may be unable to access certain parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.

Please note that our accredited partners may also use cookies, over which we have no control.

### Where we store your personal data

The data that we collect from you may, if necessary, be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who works for us or for one of our suppliers. Such staff maybe engaged in, among other things, credit checks, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing.

We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

We capture your personal data over a secure link using recognised industry standard Secure Sockets Layer (SSL) technology which encrypts the data whilst passing it over the internet. This will be indicated on most browsers by a lock in the status bar at the bottom of the screen. Firewalls are also used to block unauthorised traffic to the servers and our servers are locked in a secure location which can only be accessed by authorised personnel.

Where we have given you (or where you have chosen) a password which enables you to access our services or certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

### Uses made of the information

We use information held about you in the following ways:

- To ensure that content from our site is presented in the most effective manner for you and for your computer.
- To provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes.
- To carry out our obligations arising from any contracts entered into between you and us.
- To allow you to participate in interactive features of our service, when you choose to do so.
- To notify you about changes to our service.

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## **Privacy Policy**

We (and our subsidiary companies) may also use your data to provide you with information about our goods and services which may be of interest to you and we may contact you about these by email, post or telephone.

If you do not want us to use your data in this way, or to pass your details on to third parties for marketing purposes, please tick the relevant box situated on the form on which we collect your data.

## Disclosure of your information

We may disclose your personal information to any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 Companies Act 2006.

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If PMGC Managed Hosting Limited or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, including a contractual obligation, or in order to enforce or apply our Terms of Service and other agreements; or to protect the rights, property, or safety of PMGC Managed Hosting Limited, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

### Your rights

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at knowledge@pmgroupuk.com.

Our site may, from time to time, contain links to and from the websites of our partner networks, other partners and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

#### Access to information

The Data Protection Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

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## **Privacy Policy**

## Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail.

### Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to knowledge@pmgroupuk.com.